



Property Preparation Instructions

Exterior:

- Put away – Trash cans, hoses, tools, garden supplies, toys, pets stuff and pool supplies
- Real Estate Sign – Put away the sign and post, or hang the sign so it can be easily removed
- Cleaning – Clean driveway, back and front yards and porches
- Cars – Remove cars from driveway and front of the house

General Cleaning and Decluttering:

- Floors – Clean floors, vacuum carpets/rugs
- Glass – Clean windows mirrors and glass cabinets
- Fireplace – Clean interior of fireplace and if possible have it ready to be turned on
- Put away or hide – Clothes, Shoes, buster seats, magazines, personal photos, power cords, litter box

Window Treatments:

- Shades – Have them open all the way, unless you want to hide what's outside
- Blinds with horizontal slats – Better to lower them down and open the slats
- Damaged – If any of the window treatments is damage or broken then leave a note

General Organizing and Staging:

- Beds and Sofas – Make beds, fluff and arrange furniture pillows
- Other Furniture – Straighten and align all furniture, dining chairs, rugs etc.
- Light Fixtures – Plug-in **all** table and floor lamps and make sure that the bulbs are working
- Keep it Simple – Avoid having too many items displayed on tables, shelves etc.

Kitchen:

- Clean – Counter top, cooktop and all surfaces
- Put Away – Trash cans, floor mats, dirty towels and empty the sinks completely
- Counter Top – Put away dish soap, paper towel and rags
- Small Appliances – Leave only 1-2 clean and new-looking small appliances on kitchen counter-top
- Cooktop – Leave no more than one item on the stove, like a kettle, saucepan etc.
- Fridge – Remove all magnets, notepads, family photos etc.
- Stainless Steel Appliances – Clean all stainless steel surfaces from finger prints

Bathrooms:

- Clean – Counter top, mirrors and al surfaces
- Put Away – Trash cans, floor mats, toilet brush, toilet paper rolls, magazines and dirty towels/robes
- Around the Sink – Put away toothbrushes, toothpaste, soap bar etc. Leave only 1-2 decorative items
- Shower and Bath - Put away shampoo, soap, loofahs, trash cans and floor mats
- Close toilet-seats cover

Specific instructions for 3D scans:

- Everything listed above applies for 3D scanning
- No people, pets, gardeners, cleaners, contractors should **NOT** be around during a 3D scan. If someone is being captured by the 3D camera then I will find out about it only after processing the tour, in my office

Specific instructions for Twilight Sessions:

- Everything listed above applies for twilight sessions
- Make sure there are light in every room in the house and that all exterior lights are working